

CHAPPELL COMMUNICATOR

AUGUST, 2016

Dear Chappell Families,

Welcome to the 2016-2017 school year! As I looked through last year's newsletter it reminded me of all of the construction that was still going on at this point of the summer. I am so excited that our beautiful addition is cleaned and ready to welcome students back to school in September!

The 2016-2017 will be an exciting year for us as we welcome back the International Baccalaureate Organization to evaluate our program at Chappell. Throughout the year we will be asking for your input on various topics in preparation for the IB visit. We all look forward to seeing you and your students in a few short weeks. Chappell has a wonderful educational program to offer to your child. If you have any questions or concerns throughout the year, please feel free to contact me.

Kristen Worden, Principal

SCHOOL HOURS

8:42 AM—3:30 PM

The first bell will ring at 8:35 am. Students should arrive at school to line up NO SOONER than 8:30 am unless they are here to eat breakfast. Breakfast will be served 8:10-8:35 am. Students will be tardy if they are not seated at their desks in their classrooms when the second bell rings at 8:42 am. If a student is tardy, a parent/guardian must walk their child into the school office and sign them in.

Mark Your Calendar

Friday, August 26	9:00 am	Class Lists Posted
Tuesday, August 30	3:30—5:00pm	Meet the Staff/Open House
Thursday, September 1	8:42 am	FIRST DAY OF SCHOOL
Monday, September 5		NO SCHOOL
Thursday, Sept. 8		Hat Day

Meet the Staff Night



We are excited to offer our Meet the Staff Event prior to the start of the 2016-2017 school year. Please join us on **Tuesday, Aug. 30.** Students can drop off their supplies and meet their teacher from 3:30—5:00 pm.

CLASS LISTS

Class lists will be posted on the glass windows of our front main school entrance (Fisk Street) on Friday, August 26, 2014 by 9:00 a.m..

Additional information regarding school opening and fees are also posted at this entrance. We appreciate your excitement and support!



Tuesday Information



Please watch your child's backpack **every Tuesday.** We will be sending information stapled together home with your child's homework. Please watch the backpack each Tuesday for these important packs of information.

PICTURE DAY

Ambrosius Studio will once again be taking school pictures for all Chappell students. **Wednesday, September 28,** is picture day!




School Hours and Supervision

We appreciate your help in keeping all of our students safe and supervised.



Our school learning day is from 8:42—3:30. We provide supervision for 12 minutes prior to beginning our day (8:30) and 15 minutes following the end of our student day (3:45). If students arrive at 8:10 for our breakfast program, they should enter through the gym doors. Please do NOT send your child to school prior to 8:30 if they are not attending breakfast.

Problems before or after school tend to occur when students arrive too early or are not picked up on time.



Y Before & After School Program

We are fortunate to be able to offer the Y's Before and After School Program this year. If you are interested in signing up, please contact the YMCA at 436-9675 or the school office for further information. The program is open from 7:00—8:30 a.m. and after-school from 3:30—6:00 p.m.

Traffic Guidelines and Parking



Student safety is greatly enhanced if all parents/guardians adhere to these traffic guidelines:

1. Pull into parking spots on the street or lot.
2. You may drop off and pick up on the school side of the street, but there is no parking on this side of the street. Cars were ticketed last year so please make sure you do not leave your car unattended on the school side of the street.
3. Students crossing Fisk, Shawano, or Dousman Streets must be crossed by a parent or use the crossing guards at the corners.
4. FRONT PARKING LOT: Please do not park in the front parking lot at the beginning of or the end of the day to pick up your students. We have had many problems in the past with this. Please park on the street or across the street in the church parking lot.


Thank you for your attention to traffic and parking guidelines!

Is Your Child Taking Medication?



If your child needs to take medication at school, we need to follow these guidelines by law:

- Parent/Guardian Authorization Forms need to be completed and turned in to our school office.
- For prescription medications, Physician Authorization forms need to be completed and turned in to our school office.
- No medication will be given without the completed forms.
- ALL medications must be in their original container. For prescriptions, this is the pharmacy labeled container.
- Due to safety issues, we appreciate an adult deliver the medication directly to the office.



Duplicate Notes:

If your child has more than one address due to separation, divorce or other reasons and you would like to have student correspondence sent to the second home, a parent/guardian may request this from our office. Requests for duplicate notes, such as copies of our newsletter and report cards, will be honored to the best of our ability.

This needs to be requested each new school year.

Attendance/Absences:



It is important for children to be at school. If for some reason your child needs to be gone from school, it is very important that you call our office at **492-2630** as soon as possible. Before or after school hours, you may leave a message on our voice mail system. Please tell us:

1. Who is calling (name/relationship to the child)
2. Student's name, grade or teacher name
3. Reason for the absence
4. Length of absence (for example, will be out for an hour due to a doctor appointment or will be out the next two days, etc.)

Finally, we strongly encourage you to provide a doctor's note any time your child is out of school because a doctor said they needed to stay home. This will reduce attendance concerns for your child.

BREAKFAST / LUNCH / MILK:



Through the Community Eligibility Provision (CEP), the Food Service Department is proud to offer breakfast and lunch at **no cost to students** attending the following elementary schools:

Chappell, Eisenhower, Fort Howard, Howe, Jefferson, Keller, Kennedy, Lincoln, Nicolet, Sullivan, and Tank; Franklin and Washington Middle Schools; and Minoka-Hill Alternative School.

Students must choose a complete breakfast and lunch to receive the meal at no cost. The Free and Reduced Price Meal Applications are not required to receive free meals at the CEP schools; however, applications may be used to collect household income data for other programs that require this information to support educational funding and waive school fees.

Note: Milk only, a la carte items, and second meals are **NOT** included in the free or reduced price meal programs.

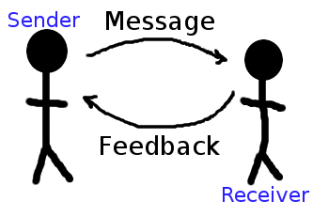
SCHOOL FEES:

Early childhood/4K = \$40.00
Kinder—5th Grade = \$45.00

BREAKFAST / LUNCH FEES:

	Breakfast	Lunch
Milk	.40	.40
Student	0.00	0.00
Adult	2.00	3.50

Student Planners:



Every student at Chappell will receive a student planner. We thank you for supporting the PTO fundraisers, which cover the cost of the planners

for grades K-5. Every Chappell teacher has made a commitment to use the student planners. **Please check your child's planner each day as a great way to communicate between home and school regarding your child.** The planners are used to communicate about behavior and learning as well as to give important reminders about school. We appreciate your time and help!

Where do students line up before school?

4K/Kindergarten Line up at Door #1—
FRONT DOORS

1st & 2nd Grade Line up at Door #7—
GYM DOORS

3rd Grade Line up at Door #4—
at end of building
towards field

4th and 5th Grade Line up at Door #3—on the playground

Line up.



****Students are NOT permitted to play on the playground prior to school starting.****

GREEN BAY AREA PUBLIC
SCHOOLS

Chappell Elementary School

205 N. Fisk Street

Green Bay, WI 54303

Phone: 920-492-2630

Fax: 920-492-5566

Email: kmworden@gbaps.org

KRISTEN WORDEN, PRINCIPAL



GREEN BAY AREA
PUBLIC SCHOOL DISTRICT

All learning. All growing.

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Presort Stand-
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